

## Event Props Policy

### **Purpose**

Sets forth procedures for event props used on campus.

### **To Whom Does the Policy Apply**

Ramapo College community

### **Related Documents**

- New Jersey Uniform Fire Code
- <https://www.ramapo.edu/ehs/fire-safety/>

### **Contacts**

College Fire Marshal (201).684.6252

### **Enforcement of Policy**

The policy will be enforced by the College Fire Marshal and the Office of Public Safety. The Division of Fire Safety will enforce applicable provisions of the New Jersey State Fire Code.

### **Background**

The New Jersey Division of Fire Safety is the Authority Having Jurisdiction (AHJ) over all New Jersey State Colleges and Universities.

### **Procedure**

Performances and events held on campus may not include the use of live fire, fireworks/pyrotechnics, or weapons (including, but not limited to, knives, guns, swords, etc. – real or imitation). Any request for exceptions (i.e., jugglers) must first be addressed with an Events and Conferences staff member.

Any product or device that produce smoke, fog, mist or similar conditions that simulate smoke, that can be perceived as a fire, or produce mist that may cause the activation of the fire alarms are PROHIBITED on Campus. This includes the use of dry ice.