

| | | | |
|---------------|--|-----------------|--|
| Arrival Date: | | Departure Date: | |
| Arrival Time: | | Departure Time: | |

IT IS THE RESIDENT'S (HOST) RESPONSIBILITY TO OBTAIN THIS FORM FOR HIS/HER GUEST. The guest must carry a copy of the approved Guest Registration Form as well as a valid form of photo identification at all times while on-campus. Guest Registration Forms are not valid until ALL areas are complete and approved by a Residence Life Staff member. Any guest staying more than the declared timeframe on this form is considered an "illegal guest." Please refer to the Guide to Community Living for all guest procedures. Roommate signatures are only required for those who are authorized to do so as a requirement of a Roommate/Suitemate Contact. The Guest Registration Form expires at 10:00PM on the departure date listed on this form.

Guest Information

| | |
|-----------------|--|
| Full Name: | |
| ID Type: | |
| ID #: | |
| Cell Phone: | |
| Guest Street: | |
| City/State/Zip: | |

18+ years of age Under 18 years of age

Guest Emergency Contact

| | |
|-------------|--|
| Full Name | |
| Relation: | |
| Cell Phone: | |

CHECK IF SAME ADDRESS AS GUEST

| | |
|-----------------|--|
| Street: | |
| City/State/Zip: | |

Host Information

| | |
|----------------|--|
| Full Name: | |
| R#: | |
| Cell Phone: | |
| RCNJ Building: | |
| RCNJ Room #: | |

Roommate signatures if needed:

APPROVAL STAMP HERE

(Office Use Only)

Print Staff Full Name Here

Distribution: Original: Guest Copy: Hall Office

Guest Parking Pass

Pass Expires @ 10:00PM on Departure Date

| | |
|-----------------|--|
| Departure Date: | |
| Make: | |
| Model: | |
| Color: | |
| Year: | |
| Plate #: | |
| State: | |

All parking passes must be completed thoroughly, stamped for approval, and placed on the dashboard of the guest's car. Guests are allowed to park **ONLY** in Parking Lot D, located near the Bradley Center.

APPROVAL STAMP HERE (Office Use Only)

[Stamp Here]

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